

Constitution of the Early Career Section of the Society of Herbarium Curators

Article I - Organization

Section 1. The name of this organization shall be the Early Career Section of the Society of Herbarium Curators.

Section 2. The purpose of the section shall be to support the mission of the society by empowering students, postdoctoral researchers, and early career professionals for success in herbarium settings.

Article II - Membership and Dues

Section 1. Membership shall be open to all society members who wish to further the purpose of the section.

Section 2. Membership shall be granted to an eligible individual upon receipt of an application to the section and relevant dues payments to the section and society for the current calendar year.

Section 3. Each section member in good standing shall have the privilege of discussing issues brought before the section by its leadership, voting in section elections, and serving in elected or appointed section offices. He/she shall be advised from time to time on issues before, and actions taken by, the Section Executive Committee.

Article III - Officers

The officers of the section, elected by the section membership, shall consist of a Section President (one-year term), Section Past President (one-year term), Section President-Elect (one-year term), Section Secretary (two-year term), and Section Professional Development Officer (two-year term).

Article IV - Executive Committee

Section 1. The officers of the section and two Section Members-at-Large elected by the section membership, shall constitute the Section Executive Committee. Section Members-at-Large shall serve terms of two years with one member elected each year. The Section President shall serve as the section representative to the Society Executive Board. All members of the Section Executive Committee shall have the right to discuss all issues, propose motions, and cast votes.

Section 2. The Section Executive Committee shall meet in the spring of each year prior to the annual section meeting of the section membership.

Section 3. During the interval between annual section meetings, the Section President shall be empowered to bring critical issues to the Section Executive Committee.

Article V - Annual Section Meeting

Section 1. The section will convene for its annual section meeting at a time and date such that a majority of section members could reasonably attend. The Section President shall set the time and date of the meeting to be no sooner than ten months after the previous annual section meeting and no later than 14 months after the previous annual section meeting unless a date outside of this range is decided by a unanimous vote of the Section Executive Committee. Section members should be notified of the annual section meeting at least one month prior to the meeting and reminded one week prior to the meeting. The annual section meeting may occur virtually using conferencing technologies, at a physical location, or a combination of the two.

Section 2. Special section meetings may be called by the Section Executive Committee provided that notice is sent to all members at least two weeks prior to the date on which such a meeting is to convene. Special section meetings may occur virtually using conferencing technologies, at a physical location, or a combination of the two.

Section 3. Ten members of the Section shall constitute a quorum for the transaction of business at the annual section meeting or a special section meeting.

Article VI - Disposition of Property

The disposition of property held by the Society of Herbarium Curators is described in the society's constitution.

Article VII – Archives

The archives of the section shall be kept and maintained by the Section Secretary in coordination with the Society Secretary. Each Section Secretary shall pass all archived documents to her/his successor unless requested by the Society Secretary to ensure long-term preservation of documents in another way.

Article VIII – Amendments

Section 1. This constitution may be amended at any annual section meeting by a three-fourths majority vote in favor by those present, provided due notice has been sent by the Section Secretary to the section membership at least fourteen days in advance of the meeting, and provided the amendment has been proposed by the Section Executive Committee or by a committee authorized by the section at a previous annual section meeting.

Section 2. Amendments to this constitution shall take effect as soon as adopted by vote of the section membership.

This constitution was approved by the Society of Herbarium Curators' Executive Board on 22 November 2017.

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