

Constitution of the *Southeastern Chapter of the Society of Herbarium Curators*

Article I - Organization

Section 1. The name of this organization shall be the Southeastern Chapter of the Society of Herbarium Curators. This Chapter is affiliated with the Association of Southeastern Biologists.

Section 2. The purpose of the chapter shall be to support the society in its efforts to promote and expand the role of herbaria in botanical research, teaching, and service to the community at large, to provide a forum for discussion and action on all issues confronting herbaria, and to extend its efforts and interject its influence toward the protection and preservation of endangered herbaria.

Article II - Membership and Dues

Section 1. Membership shall be open to herbarium curators, support staff, and other persons who in some manner promote the purpose of the chapter and society.

Section 2. Membership shall be granted to an eligible individual upon receipt of a written application and dues payment for the current year to the Society of Herbarium Curators.

Section 3. Each member in good standing shall have the privilege of discussing and voting on all issues before the Chapter and of service in elected or appointed offices. He/she shall be advised from time to time on issues before the Society and actions taken by the Chapter Executive Committee, the Society Executive Board, and the membership.

Article III - Officers

The Officers of the Chapter, elected by the membership, shall consist of a Chancellor (two-year term), Past Chancellor (two-year term), Chancellor-elect (one-year term), and a Secretary (four-year term).

Article IV - Executive Committee

Section 1. The officers of the Chapter, three Members-at-Large elected by the membership, and the Chairs of Standing Committees shall constitute the Executive Committee. Members-at-Large shall serve terms of three years with one member elected each year. The Member-at-Large in her/his third year of service shall also serve as the Chapter representative to the Executive Board. All members of the Committee, both elected and ex officio, shall have the right to discuss all issues, propose motions, and cast votes.

Section 2. The Executive Committee shall meet in the spring of each year prior to the annual meeting of the membership.

Section 3. During the interval between annual meetings, the Chancellor shall be empowered to bring critical issues to the Executive Committee by way of telephone, fax, or e-mail. The call for

decisions of this kind should be made only when immediate action by the Committee, as decided by the Chancellor, is required for the welfare of the Chapter and the Society.

Article V - Annual Meeting

Section 1. The annual meeting of the Chapter shall be held in the spring of each year at the annual meeting of the Association of Southeastern Biologists.

Section 2. Special meetings may be called by the Executive Committee provided that notice is sent to each member at least two weeks before the dates on which such meetings are to convene.

Section 3. Twenty (20) members of the Chapter shall constitute a quorum for the transaction of business at the annual meeting or at any special meeting.

Article VI - Disposition of Property

In the event of the dissolution or termination of the Southeastern Chapter of the Society of Herbarium Curators and with approval by the Executive Board of the Society, title to and possession of all assets of the Chapter shall be assigned forthwith by the Executive Committee to the Society of Herbarium Curators or to any or all of its affiliate societies, or, in the event that none of these organizations then exist, to a non-profit organization with a purpose compatible with that of the Society of Herbarium Curators.

Article VII – Archives

The Archives of the Southeastern Chapter of the Society of Herbarium Curators shall be kept and maintained by the Secretary. Each Secretary shall pass all archived documents to her/his successor.

Article VIII – Amendments

Section 1. This Constitution may be amended at any annual meeting by a three-fourths majority of those present, provided due notice has been sent by the Secretary to the membership at least thirty (30) days in advance of the meeting, and provided the amendment has been proposed by the Executive Committee or by a committee authorized by the Chapter at a previous annual meeting.

Section 2. Amendments to this Constitution shall take effect as soon as adopted by vote of the membership.

This Constitution was ratified by the membership and announced as such on 2 April 2015.

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